



## **Travel Course Eligibility Guidelines for Non-Stevenson University Students and Non-Degree Seeking Participants**

Non-Stevenson University and non-degree seeking travel course participants (including students from other universities, Stevenson employees, and external community members) may take part in a SU faculty-led travel course if they meet the minimum stated requirements for that course, including prerequisites (if any). Whether auditing or taking the travel course for academic credit, interested applicants must follow the procedures outlined below:

- Apply for non-degree status admission to Stevenson by completing the Non-Degree Application Form.
- Submit an unofficial transcript to the Registrar's Office.
- Complete the relevant travel course application (in [SUGlobal](#)).
- Students from other universities desiring to earn SU credit must also complete the Part-Time Registration Form.

Forms can be found on the Office of the Registrar webpage at <http://www.stevenson.edu/about/campus-services/registrar/>.

Stevenson part-time [tuition rate and fees](#) apply in addition to the travel course cost, and non-SU degree seeking participants are not eligible for financial aid. A Stevenson University transcript will be established for the participant and, if successfully completed, the travel course will be posted with a letter grade or in an audited status (depending upon the selection). All travel course participants are expected to fully engage in the activities of the course and complete required coursework.